



The Borough of Collingdale, Pennsylvania
BOROUGH COUNCIL COMMITTEE MEETING

Tuesday, April 15th 2025, 7:30 PM

AGENDA

THIS IS AN IN-PERSON MEETING AT 7:30 P.M. AT THE COLLINGDALE COMMUNITY CENTER LOWER LEVEL, 800 MACDADE BOULEVARD, COLLINGDALE, PA 19023

- 1. Call Meeting to Order by Council President Ryan Hastings**
- 2. Pledge of Allegiance lead by Mayor Donna Matteo-Spadea**
- 3. Roll Call by Council President Ryan Hastings:**
 - 1) K. Williams, Member,**
 - 2) N. Cotton, Member,**
 - 3) F. Coffee, Member,**
 - 4) S. Zane, Member,**
 - 5) David Lee Robinson, Member,**
 - 6) Vice President Calhoun,**
 - 7) President Hastings,**
 - 8) Mayor Matteo-Spadea,**

Others Present: Borough Manager C. Michael Robinson, Chief of Police Shanee Mitchell, Solicitor Peter Amuso, Engineer Mike Kozlowski

- 4. Motion to open the meeting to hear Public Comments, with 3-minute limit per person.**
Motion: Second: Approved: Y/N
- 5. Motion to return to the order of Business.**
Motion: Second: Approved: Y/N

Council Committee Reports:

- 1. Engineers Report – Mike Kozlowski - Stantec**
- 2. Parks & Recreation Report (N. Cotton – Chair)**
- 3. Finance, Administration, Technology, HR & Library Report (K. Williams – Chair)**
- 4. Health, Code Enforcement, & Zoning Report (K. William – Chair)**
- 5. Highway & Sanitation Report (S. Calhoun – Chair)**
- 6. Properties, Utilities, & Planning Report (D. L. Robinson – Chair)**
Planning Commission Report – William Lighter - Chair
- 7. Public Safety & Emergency Services Report (D. L. Robinson – Chair)**
Police Department Report – Chief Mitchell
- 8. Collingdale Mayor Announcements -(Mayor Matteo-Spadea)**
- 9. Borough Managers Report (C. Michael Robinson – Borough Manager)**
- 10. Council President Hastings Public Announcements, and Comments.**

New Business:

- 1. Motion to approve proposal for 100 Clifton Roof System Replacement Project 2025 from Borough Engineer Stantec to manage project from Design, Bidding, Construction Observation, Meetings. Cost for Consulting \$39,950.00**

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| | Motion: | Second: | Approved: Y/N |
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2. **Motion to approve Stantec to move forward with 100 Clifton Roof System Replacement Project 2025.**

	Motion:	Second:	Approved: Y/N
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 3. **Motion to approve A to U Services Year 2 contract renewal. Cost: \$67,537.00**

	Motion:	Second:	Approved: Y/N
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 4. **Motion to approve for Stantec to apply for DCED Greenways, Trails and Recreation Program (GTRP) for Pusey Ave Park Improvement. Grant max is \$250,000 and Borough 15% matching funds**

	Options: Fence Replacement		
	ADA accessibility		
	New Multi-purpose pavilion		
	Benches/ bleachers at the basketball courts.		

	Motion:	Second:	Approved: Y/N
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 5. **Motion to approve authorizing Stantec to submit another application for additional funding Pusey Run Flood mitigation. Possible grant \$200,000. Borough Matching funding cost \$30,000. Application fee is \$100.00**

	Motion:	Second:	Approved: Y/N
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 6. **Motion to approve Contract with Eagle Secure Solutions for Technology Services support and upgrades to the borough's administration and police department systems. Cost Estimate \$139,937.00.**

	Motion:	Second:	Approved: Y/N
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 7. **Motion to authorize President Hastings and Manager Robinson to oversee of the contract implementation with Eagle Secure solutions keeping the council informed of the progress.**

	Motion:	Second:	Approved: Y/N
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 8. **Motion to approve updated Collingdale Police Department Policies & Procedures - Resolution 2025-07.**

	Motion:	Second:	Approved: Y/N
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 9. **Motion to approve Tactical Carrier Vest for Collingdale Police Department. Cost: \$1,500.00.**

	Motion:	Second:	Approved: Y/N
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 10. **Motion to approve Taser Cartridges for Collingdale Police Department. Cost: \$1,500.00.**

	Motion:	Second:	Approved: Y/N
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 11. **Motion to approve Banking Resolution - 2025-08.**

	Motion:	Second:	Approved: Y/N
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 12. **Motion to approve Facility Rentals Resolution - 2025-09.**

	Motion:	Second:	Approved: Y/N
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 13. **Motion to approve deferred payment for 815 Clifton Ave for Golden Gate Christian Assembly. Per Borough Ordinance, engineer cost deposit of \$2,500 is due to the borough.**

	Motion:	Second:	Approved: Y/N
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 14. **Motion to approve the following funds transfers.**
 - a. **\$85,000 from Gen Fund to Highway Fund.**
 - b. **\$46,708.14 from Capital Reserve Fund to Highway Aid Account**

	Motion:	Second:	Approved: Y/N
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Discussion:

1. **Collection Service for delinquent taxes, sewer, trash using a third party.**
2. **Ordinance for Facility Rentals – Discussion**
3. **Ordinance for None Profit Vetting Requirements – Discussion**
4. **Ordinance for Sobor Living Group homes regulations in the Borough – Discussion**
5. **Ordinance for Commercial Vehicles – Discussion**
6. **Parking Permit Program – Discussion**

Motion to Adjourn the Meeting:

Motion:
Adjournment.

Second: