



The Borough of Collingdale, Pennsylvania

BOROUGH COUNCIL MEETING

Tuesday, February 4th 2025, 7:30 PM

AGENDA

THIS IS AN IN-PERSON MEETING AT 7:30 P.M. AT THE COLLINGDALE COMMUNITY CENTER LOWER LEVEL, 800 MACDADE BOULEVARD, COLLINGDALE, PA 19023

1. Call Meeting to Order by Council President Ryan Hastings
2. Pledge of Allegiance lead by Mayor Donna Matteo-Spadea
3. Roll Call by Council President Ryan Hastings:
 - 1) K. Williams, Member,
 - 2) N. Cotton, Member,
 - 3) F. Coffee, Member,
 - 4) S. Zane, Member,
 - 5) Councilman David Lee Robinson,
 - 6) Vice President Calhoun,
 - 7) President Hastings,
 - 8) Mayor Matteo-Spadea,

Others Present: Solicitor Peter Amuso, Engineer Michael Kozlowski, Borough Manager C. Michael Robinson, Chief of Police Shanee Mitchell

4. Motion to open the meeting to hear Public Comments, with 3-minute limit per person.
Motion: Second: Approved: Y/N
5. Motion to return to the order of Business.
Motion: Second: Approved: Y/N

Swearing in:

1. Police Officer Brenden Mcelwee as Full Time Police officer

Council Committee Reports:

1. Engineers Monthly Report (M. Kozlowski – Stantec)
2. Parks & Recreation Report (N. Cotton – Chair)
3. Finance, Administration, Technology, HR & Library Report (K. Williams – Chair)
4. Health, Code Enforcement, & Zoning Report (K. William – Chair)
5. Highway & Sanitation Report (S. Calhoun – Chair)
6. Properties, Utilities, & Planning Report (D. L. Robinson – Chair)
Planning Commissioner Report– William Lighter
7. Public Safety & Emergency Services Report (D. L. Robinson – Chair)
Chief of Police Report (Shanee Mitchell – Chief of Police)
8. Collingdale Mayor Announcements -(Mayor Matteo-Spadea)
9. Solicitor's Report (P. Amuso of Clark Gallagher Barbiero Amuso Glassman Law)
10. Borough Managers Report (C. Michael Robinson – Borough Manager)
11. Council President Hastings Public Announcements, and Comments.

New Business:

1. **Motion to promote Sheena Butler to Administrative Secretary for the Borough of Collingdale.**
Motion: Second: Approved: Y/N
2. **Motion to approve Resolution 2025-04 933 – 935 Pitman Ave Plans**
Motion: Second: Approved: Y/N
3. **Motion to authorize Stantec to bid PA Small Water and Sewer Program project for FY 2024 CDBG**
Motion: Second: Approved: Y/N
4. **Motion to authorize Stantec to assist with grant application for DCNR park Rehabilitation and Development Program grant application.**
Motion: Second: Approved: Y/N
5. **Motion to Black History event and budget for February 16th 2025. Estimate cost \$1,000**
Motion: Second: Approved: Y/N

Old Business:

6. **Motion to amend Resolution 2025-02 – Fee Schedule of 2025**

Motion: Second: Approved: Y/N

Motion to Adjourn the Meeting:

Motion: Second:

Adjournment.