

COLLINGDALE BOROUGH

COUNCIL MEETING



Tuesday, October 1st, 2024, 7:30 pm

AGENDA

**THIS IS A IN-PERSON MEETING AT 7:30 P.M. AT THE COLLINGDALE COMMUNITY CENTER
LOWER LEVEL, 800 MACDADE BOULEVARD, COLLINGDALE, PA 19023**

1. Call Meeting to Order by President Ryan Hastings
2. Pledge of Allegiance lead by Mayor Donna Matteo Spadea
3. Roll Call by Council President Hastings:
 - 1) Council Member Williams,
 - 2) Council Member Cotton,
 - 3) Council Member Coffee,
 - 4) Council Member Zane,
 - 5) Councilman David Lee Robinson,
 - 6) Vice President Calhoun,
 - 7) President Hastings,
 - 8) Mayor Matteo Spadea

Others Present: Solicitor Peter Amuso, Engineer Michael Kozlowski, Borough Manager C. Michael Robinson

4. Council President Public Comments.
5. Motion to open the meeting to hear Public Comments, with 3-minute limit per person.
Motion: Second: Approved: Y/N
6. Motion to return to the order of Business.
Motion: Second: Approved: Y/N

New Business:

7. Motion to hire Chief of Police for the Borough of Collingdale subject to employment agreement contract by the solicitor and completions of executive background check of a police Chief.
Motion: Second: Approved: Y/N
8. Motion to repeal Civil Service ordinance Chapter 71 Article 2.
Motion: Second: Approved: Y/N
9. Motion to approve adoption of New Civil Service Rules for hiring full time police.
Motion: Second: Approved: Y/N
- 10 Motion to Appoint to the Civil Service Commission.
Motion: Second: Approved: Y/N
10. Engineer Report by Michael Kozlowski of Stantec.

Council Committee Reports:

1. Finance, Administration, Technology, HR & Library Report by Council Member Williams
2. Health, Code Enforcement, & Zoning Report by Council Member Williams
3. Highway & Sanitation Report by Vice President Calhoun

4. Parks & Recreation Report by Council Member Cotton
5. Properties, Utilities, & Planning Report by Councilman David Lee Robinson
6. Public Safety, & Emergency Services Report by Councilman David Lee Robinson
7. State of Collingdale, with Public Announcements by Mayor Donna Matteo Sapdea
8. Borough Manager's Report by Borough Manager C. Michael Robinson
9. Solicitor report by Peter Amuso
10. Council President Public Announcements, and Comments.

More New Business:

11. Motion to approve authorization \$10,275.60 payment to Employee 72 for retirement/ end-of service compensation.

Motion:	Second:	Approved: Y/N
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12. Motion to approve dismissal of Employee 10286

Motion:	Second:	Approved: Y/N
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13. Motion to approve Borough Managers attendance at PSAB Fall Conference and the Borough covering all cost.

Motion:	Second:	Approved: Y/N
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14. Motion to approve moving payroll submission from Tuesday to Wednesday. Pay period close day will still be Tuesday.

Motion:	Second:	Approved: Y/N
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15. Motion to approve Stantec sending a rollover letter to the County to rollover the 2024 County aid funding to 2025.

Motion:	Second:	Approved: Y/N
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16. Motion to approve authorization \$12,000 payment to AJG for insurance payment installment.

Motion:	Second:	Approved: Y/N
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17. Motion to approve authorization of \$7,500 payment to Stantec to perform an initial evaluation and prepare report relative to the development of the Broough's Multi-Asset Improvement Plan.
18. Motion to approve Treasurer's Reports for March, April, May, June 2024 and post all 2024 Treasurers reports to the borough's website and all future Treasurer's reports of the Borough after approval.

Motion:	Second:	Approved: Y/N
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19. Motion to approve authorizing Borough Manager to seek payroll auditors' bids.

Motion:	Second:	Approved: Y/N
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20. Motion to authorize the Borough Manager to investigate the location of missing Borough records and report findings to council.

Motion:	Second:	Approved: Y/N
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21. Motion to approve reversing Hillside Ave entering from MacDade and exiting to Pusey Ave pending completion of Penn Dot.

Motion:	Second:	Approved: Y/N
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22. Motion to approve Handicap parking application for 17 Florence Ave.

Motion:	Second:	Approved: Y/N
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23. Motion to approve Handicap parking application for 1027 Andrews Ave.

Motion:	Second:	Approved: Y/N
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24. Motion to approve Handicap parking application for 119 Pusey Ave.

Motion:	Second:	Approved: Y/N
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25. Pennsylvania Department of Community and Economic Development (DCED) Strategic Management Planning Program (STMP) – Council Discussion
26. Short Term Rental Ordinance Introduction – Council Discussion
27. Sober Living Ordinance Introduction – Council Discussion
28. Facilities and Field Rental ordinance – Council Discussion

