

COLLINGDALE BOROUGH

COUNCIL MEETING



Tuesday, March 5th, 2024 7:30 pm

AGENDA

**THIS IS A IN-PERSON MEETING AT 7:30 P.M. AT THE COLLINGDALE COMMUNITY CENTER
LOWER LEVEL, 800 MACDADE BOULEVARD, COLLINGDALE, PA 19023**

1. **Call Meeting to Order by President Ryan Hastings**
2. **Pledge of Allegiance lead by Mayor Donna Matteo Spadea**
3. **Roll Call by Council President Hastings:**
 - 1) **Council Member Williams,**
 - 2) **Council Member Cotton,**
 - 3) **Council Member Coffee,**
 - 4) **Council Member Zane,**
 - 5) **Councilman David Lee Robinson,**
 - 6) **Vice President Calhoun,**
 - 7) **President Hastings,**
 - 8) **Mayor Matteo Spadea**

Others Present: Solicitor Peter Amuso, Engineer Michael Kozlowski

4. **Motion to open the meeting to hear Public Comments, with 3-minute limit per person.**
Motion: Second: Approved: Y/N
5. **Motion to return to order of Business.**
Motion: Second: Approved: Y/N
6. **Engineer's Report by Michael Kozlowski of Stantec**
7. **Motion to Adopt TCDI Grant Resolution at cost of \$4,5000 partnering with Darby Borough who has agreed to share the application cost with Collingdale Borough.**
Motion: Second: Approved: Y/N
8. **Motion to authorize Stantec to prepare DCED Flood Mitigation Grant Program grant application for the Flooding of Pusey Run**
Motion: Second: Approved: Y/N
9. **Motion to authorize Stantec to prepare Sanitary Sewer, Storm Sewer, and Roadway Maintenance Contract bid documents and go out to bid.**
Motion: Second: Approved: Y/N
10. **Motion to repeal previous authorization of 2023 Council decision for 1147 Broad Street Lot Consolidation due to not all information provided to Council at the that time.**
Motion: Second: Approved: Y/N

Council Committee Reports:

1. **Finance, Administration, Technology, HR & Library Report by Council Member Williams**
Motion: Second: Approved: Y/N
2. **Health, Code Enforcement, & Zoning Report by Council Member Williams**
Motion: Second: Approved: Y/N
3. **Highway & Sanitation Report by Vice President Calhoun**
Motion: Second: Approved: Y/N
4. **Parks & Recreation Report by Council Member Cotton**
Motion: Second: Approved: Y/N
5. **Properties, Utilities, & Planning Report by Councilman David Lee Robinson**
Motion: Second: Approved: Y/N
6. **Public Safety, & Emergency Services Report by Councilman David Lee Robinson**
Motion: Second: Approved: Y/N
7. **State of Collingdale, with Public Announcements by Mayor Donna Matteo Sapdea**
8. **Solicitor report by Peter Amuso**
9. **Council President Public Announcements and comments.**

New Business:

1. **Motion to Accept Meeting Minutes from January 2nd 2024**
Motion: Second: Approved: Y/N
2. **Motion to approve Tax anticipation loan transfer of 2024 in the amount of \$350,000 from the High School Rehab Fund**
Motion: Second: Approved: Y/N
3. **Motion to purchase ad space on job boards indeed, monster.com, daily times for Borough Manager Search. Estimate Cost: \$1,000.00**
Motion: Second: Approved: Y/N
4. **Motion to reimburse Terry Ruane for Easter Eggs and toys for the 2024 Easter Egg Hunt event Cost: 452.00**
Motion: Second: Approved: Y/N
5. **Motion to reimburse Donna Matteo Spadea for 2024 Black History Event Supplies in the amount of 643.45.**
Motion: Second: Approved: Y/N
6. **Motion to approve \$479.00 to Kelly Trophy's for plaque that was ordered in 2023**
Motion: Second: Approved: Y/N
7. **Motion to approve repair of handicap railing on the courthouse side of the building for cost estimate up to \$3000.00**
Motion: Second: Approved: Y/N
8. **Motion to approve \$400.00 for one officer to attend Ballistic Shield Instructor Training**
Motion: Second: Approved: Y/N
9. **Motion to approve \$495.00 for one officer to attend recertification Taser Instructor Training for April 2024**
Motion: Second: Approved: Y/N
10. **Motion to approve \$550.00 for install of Watchguard system in supervisor's patrol car.**
Motion: Second: Approved: Y/N
11. **Motion to approve \$996.93 reimbursement to Corporal for clothing allowance per CBA.**
Motion: Second: Approved: Y/N
12. **Motion to approve handicapped parking space application for 224 Pusey Ave.**
Motion: Second: Approved: Y/N

13. Motion to approve rental applications for Leigh Ann Heyword with Collingdale Athletic Club for rental of the Community Center Gym, and fields, Collingdale Park Fields, Veterans Field, at no charge to Collingdale Athletic Club.

Motion: Second: Approved: Y/N

14. Motion to approve rental applications for Mayor Spadea for March 27th Event for a Job Fair at no charge

Motion: Second: Approved: Y/N

15. Motion to approve rental applications for Mayor Spadea for April 10th Event for a Senior Expo.

Motion: Second: Approved: Y/N

16. Motion to approve rental applications for Mayor Spadea for April 10th Event for a Senior Expo.

Motion: Second: Approved: Y/N

17. Motion to approve rental applications for Stan William at Collingdale Park Pavilion on July 13th 9am to 6pm. All fees have been paid.

Motion: Second: Approved: Y/N

18. Motion to approve rental applications for Lamar Alexander with Academy Park for high school baseball practice at Collingdale Community Center Field from March 4th to May 17th Monday to Friday 3pm to 6pm at an adjusted charge.

Motion: Second: Approved: Y/N

19. Motion to approve rental applications for Lamar Alexander with Academy Park for high school baseball practice at Collingdale Community Center Field from March 4th to May 17th Monday to Friday 3pm to 6pm at no charge.

Motion: Second: Approved: Y/N

20. Motion to authorize the Borough Council to obtain quotes to engage an accounting firm to conduct a forensic audit of the Borough Tax Collector's final accounts and records, monthly or other periodic returns and payments and duplicates pursuant to 72 P.S. § 5511.26(b)(2)

Motion: Second: Approved: Y/N

21. Resolution 2024-09 – Public Comments Resolution – Discussion

22. Pusey Ave. Park: Basketball Court Renovation Project - Discussion

Old Business:

1. Update on Borough Manager Search from Borough Manager Search Committee members.

2. 2024 Road Program – Safety and Traffic Calming Initiatives - Discussion

3. Motion to accept Draft 2024 Road Program – Safety and Traffic Calming Initiatives as final version to begin the next phase of planning.

Motion: Second: Approved: Y/N

4. 901 Grant for Leaf Collector Sample ordinance - Discussion

Motion to Adjourn the Meeting:

Motion: Second:

Adjournment.