

# COLLINGDALE BOROUGH

## COUNCIL MEETING



Tuesday, April 2<sup>nd</sup>, 2024, 7:30 pm

### AGENDA

**THIS IS A IN-PERSON MEETING AT 7:30 P.M. AT THE COLLINGDALE COMMUNITY CENTER  
LOWER LEVEL, 800 MACDADE BOULEVARD, COLLINGDALE, PA 19023**

1. Call Meeting to Order by President Ryan Hastings
2. Pledge of Allegiance lead by Mayor Donna Matteo Spadea
3. Roll Call by Council President Hastings:
  - 1) Council Member Williams,
  - 2) Council Member Cotton,
  - 3) Council Member Coffee,
  - 4) Council Member Zane,
  - 5) Councilman David Lee Robinson,
  - 6) Vice President Calhoun,
  - 7) President Hastings,
  - 8) Mayor Matteo Spadea

**Others Present: Solicitor Peter Amuso, Engineer Michael Kozlowski**

4. Motion to open the meeting to hear Public Comments, with 3-minute limit per person.  
Motion: Second: Approved: Y/N
5. Motion to return to the order of Business.  
Motion: Second: Approved: Y/N
6. Motion to Approve Resolution 2024-09 – Public Comments Resolution  
Motion: Second: Approved: Y/N
7. Engineer's Report by Michael Kozlowski of Stantec

#### Council Committee Reports:

1. Finance, Administration, Technology, HR & Library Report by Council Member Williams
2. Health, Code Enforcement, & Zoning Report by Council Member Williams
3. Highway & Sanitation Report by Vice President Calhoun
4. Parks & Recreation Report by Council Member Cotton
5. Properties, Utilities, & Planning Report by Councilman David Lee Robinson
6. Public Safety, & Emergency Services Report by Councilman David Lee Robinson
7. State of Collingdale, with Public Announcements by Mayor Donna Matteo Sapdea
8. Solicitor report by Peter Amuso
9. Council President Public Announcements and comments.

**New Business:**

1. **Motion to Accept January 2024 Treasurer's Report.**  
Motion: Second: Approved: Y/N
2. **Motion to Approve Pay increase for Employee 012**  
Motion: Second: Approved: Y/N
3. **Motion to hire candidate 020 to the highway and sanitation department.**  
Motion: Second: Approved: Y/N
4. **Motion to Appointment to Civil Service Commission.**  
Motion: Second: Approved: Y/N
5. **Motion to Appointment to Civil Service Commission.**  
Motion: Second: Approved: Y/N
6. **Motion to Appointment to Planning Commission.**  
Motion: Second: Approved: Y/N
7. **Motion to Appoint Fire Marshal.**  
Motion: Second: Approved: Y/N
8. **Motion to Approve QuickBooks Desktop Annual License renewal for 2024.**  
Cost: \$985.77 plus tech support hours.  
Motion: Second: Approved: Y/N
9. **Motion to Approve hiring Lewis Plung & Company for a forensic audit of the Borough Tax Collector's final accounts and records, monthly or other periodic returns and payments and duplicates for 2022 pursuant to 72 P.S. § 5511.26(b)(2). Cost Amount not to exceed \$15,000 for audit.**  
Motion: Second: Approved: Y/N
10. **Motion to Authorize the Solicitor to file a lawsuit against former Borough Manager Aaron Walizer to seek to recover unauthorize payments.**  
Motion: Second: Approved: Y/N
11. **Motion to Approve transfer \$7,500 from General Fund account to HRH Account**  
Motion: Second: Approved: Y/N
12. **Motion to Approve transfer \$7,500 from Solid Waste account to HRH Account**  
Motion: Second: Approved: Y/N
13. **Motion to Approve to approve repair of Ford Ranger Park Truck Steering Column. Cost: \$624.00**  
Motion: Second: Approved: Y/N
14. **Motion to Approve Speed Hump Study. Cost \$4,600**  
Motion: Second: Approved: Y/N
15. **Motion to Approve Jackson Ave Study – Andrews Ave to MacDade Blvd Cost \$5,600.**  
Motion: Second: Approved: Y/N
16. **Motion to Approve Hillside Ave Study – MacDade Blvd. to Pusey Ave Cost \$5,600.**  
Motion: Second: Approved: Y/N
17. **Motion to Approve Andrews Ave and Jackson Ave Study. Cost \$1,600**  
Motion: Second: Approved: Y/N
18. **Motion to Approve Dunkin at Oak Ave and MacDade Blvd Study. Cost \$6,000.00**  
Motion: Second: Approved: Y/N
19. **Motion to Approve Stantec assistance with potential grants for funding the Pusey Park rehab project.**  
Motion: Second: Approved: Y/N
20. **Motion to Approve \$500.00 donation request for 2024 Academy Park High School Senior After Prom Party. Funds to come from the Special Events Budget.**  
Motion: Second: Approved: Y/N
21. **Motion to Approve \$696.00 to Weeds Inc. for Collingdale Park Pond Treatment program 2024.**  
Motion: Second: Approved: Y/N
22. **Motion to Approve \$1,661.00 to Weeds Inc. for Collingdale weed and brush control 2024.**  
Motion: Second: Approved: Y/N



**Old Business:**

- 1. Motion to Accept Meeting Minutes from January 2<sup>nd</sup> 2024**

**Motion:**

**Second:**

**Approved: Y/N**

- 2. Update on Borough Manager Search from Borough Manager Search Committee members.**

- 3. Council discussion on 902 Grant for Leaf Collector replacement.**

- 4. Motion to Authorize the Borough Solicitor to draft an Open Burning Ordinance that is similar Alan Borough.**

**Motion:**

**Second:**

**Approved: Y/N**

- 5. 2024 Road Program – Safety and Traffic Calming Initiatives - Discussion**

- 6. Pusey Ave. Park: Basketball Court Renovation Project – Discussion**

**Motion to Adjourn the Meeting:**

**Motion:**

**Second:**

**Adjournment.**