COLLINGDALE BOROUGH

COUNCIL MEETING



Tuesday, April 2nd, 2024, 7:30 pm

AGENDA

THIS IS A IN-PERSON MEETING AT 7:30 P.M. AT THE COLLINGDALE COMMUNITY CENTER LOWER LEVEL, 800 MACDADE BOULEVARD, COLLINGDALE, PA 19023

- 1. Call Meeting to Order by President Ryan Hastings
- 2. Pledge of Allegiance lead by Mayor Donna Matteo Spadea
- 3. Roll Call by Council President Hastings:
 - 1) Council Member Williams,
 - 2) Council Member Cotton,
 - 3) Council Member Coffee,
 - 4) Council Member Zane,

- 5) Councilman David Lee Robinson,
- 6) Vice President Calhoun,
- 7) President Hastings,
- 8) Mayor Matteo Spadea

Others Present: Solicitor Peter Amuso, Engineer Michael Kozlowski

4. Motion to open the meeting to hear Public Comments, with 3-minute limit per person.

Motion: Second: Approved: Y/N

5. Motion to return to the order of Business.

Motion: Second: Approved: Y/N

6. Motion to Approve Resolution 2024-09 – Public Comments Resolution

Motion: Second: Approved: Y/N

7. Engineer's Report by Michael Kozlowski of Stantec

Council Committee Reports:

- 1. Finance, Administration, Technology, HR & Library Report by Council Member Williams
- 2. Health, Code Enforcement, & Zoning Report by Council Member Williams
- 3. Highway & Sanitation Report by Vice President Calhoun
- 4. Parks & Recreation Report by Council Member Cotton
- 5. Properties, Utilities, & Planning Report by Councilman David Lee Robinson
- 6. Public Safety, & Emergency Services Report by Councilman David Lee Robinson
- 7. State of Collingdale, with Public Announcements by Mayor Donna Matteo Sapdea
- 8. Solicitor report by Peter Amuso
- 9. Council President Public Announcements and comments.

New Business: 1. Motion to Accept January 2024 Treasurer's Report. **Motion: Second:** Approved: Y/N 2. Motion to Approve Pay increase for Employee 012 **Motion: Second:** Approved: Y/N 3. Motion to hire candidate 020 to the highway and sanitation department. Second: **Motion:** Approved: Y/N 4. Motion to Appointment to Civil Service Commission. **Motion: Second:** Approved: Y/N **Motion to Appointment to Civil Service Commission. Motion:** Approved: Y/N Motion to Appointment to Planning Commission. **Motion: Second:** Approved: Y/N 7. Motion to Appoint Fire Marshal. **Motion: Second:** Approved: Y/N 8. Motion to Approve QuickBooks Desktop Annual License renewal for 2024. Cost: \$985.77 plus tech support hours. **Motion: Second:** Approved: Y/N 9. Motion to Approve hiring Lewis Plung & Company for a forensic audit of the Borough Tax Collector's final accounts and records, monthly or other periodic returns and payments and duplicates for 2022 pursuant to 72 P.S. § 5511.26(b)(2). Cost Amount not to exceed \$15,000 for audit. **Motion: Second:** Approved: Y/N 10. Motion to Authorize the Solicitor to file a lawsuit against former Borough Manager Aaron Walizer to seek to recover unauthorize payments. Motion: **Second:** Approved: Y/N 11. Motion to Approve transfer \$7,500 from General Fund account to HRH Account Motion: Second: Approved: Y/N 12. Motion to Approve transfer \$7,500 from Solid Waste account to HRH Account **Motion: Second:** Approved: Y/N 13. Motion to Approve to approve repair of Ford Ranger Park Truck Steering Column. Cost: \$624.00 **Motion: Second:** Approved: Y/N 14. Motion to Approve Speed Hump Study. Cost \$4,600 Motion: **Second:** Approved: Y/N 15. Motion to Approve Jackson Ave Study – Andrews Ave to MacDade Blvd Cost \$5,600. Motion: Second: Approved: Y/N 16. Motion to Approve Hillside Ave Study - MacDade Blvd. to Pusey Ave Cost \$5,600. **Motion:** Second: Approved: Y/N 17. Motion to Approve Andrews Ave and Jackson Ave Study. Cost \$1,600 **Motion: Second:** Approved: Y/N 18. Motion to Approve Dunkin at Oak Ave and MacDade Blvd Study. Cost \$6,000.00 Approved: Y/N Motion: Second:

19. Motion to Approve Stantec assistance with potential grants for funding the Pusey Park rehab project.

Motion: Second: Approved: Y/N

20. Motion to Approve \$500.00 donation request for 2024 Academy Park High School Senior After Prom Party. Funds to come from the Special Events Budget.

Motion: Second: Approved: Y/N

21. Motion to Approve \$696.00 to Weeds Inc. for Collingdale Park Pond Treatment program 2024.

Motion: Second: Approved: Y/N

22. Motion to Approve \$1,661.00 to Weeds Inc. for Collingdale weed and brush control 2024.

Motion: Second: Approved: Y/N

23. Motion to Approv Motion:		or new digital sign installation electric. Approved: Y/N
		* *
	e reimbursement of \$270.58 to Coun t supplies for the March 27 th Food G	cilwoman Nancy Cotton for van rental that
		iveaway event.
	m the Special Events Budget.	Ammuovoda V/N
Motion:		Approved: Y/N
	e Resolution 2024-11 - Job Description	U 1
	cretary, Assistant Administrative Se	• •
Motion:	1	Approved: Y/N
	e Resolution 2024-02 – Collingdale S	
Motion:		Approved: Y/N
	e Resolution 2024-12 – Collingdale F	
Motion:		Approved: Y/N
		7 th from 1pm to 3pm for Borough sponsored
	recognition of Autism Awareness Mo	
Motion:		Approved: Y/N
		le rental for Borough sponsored Sensory Event
U	Autism Awareness Month. Cost not to	
Motion:		Approved: Y/N
	· · ·	2nd from 1pm to 3pm for Borough sponsored
	upplies Giveaway. – No Charge to tl	9
Motion:		Approved: Y/N
	•	th from 1pm to 3pm for Borough sponsored
Sneaker Giveaway	y. – No Charge to the Borough.	
Motion:		Approved: Y/N
32. Motion to Approv	e Collingdale Park Softball field Re	servation for Blazers and Union teams for
		ptember 9 th 2024 after fees and insurance are
collected by the bo	orough administration. Council agre	es to waive deposit.
Motion:	Second:	Approved: Y/N
33. Motion to Approv	e Collingdale Park Baseball field Re	servation for Delco MSBL – Richard
Henderson on Sur	idays only starting April 17th to Aug	ust 4 th from 4pm to 8pm after fees and
	ected by the borough administration	
Motion:	Second:	Approved: Y/N
34. Motion to Approv	e Collingdale Park Reservation for J	oseph Sebli for June 9th 2024 2pm to 8pm after
	by the borough administration.	
Motion:	·	Approved: Y/N
35. Motion to Approv	e Baseball field Reservation for Don	Peterson with JADBAL for April 1st to August
		days 10:30am to 1pm. after fees and insurance
	e borough administration. Council a	· ·
Motion:		Approved: Y/N
	on Short-Term rental ordinance in	* *
		oup living ordinances in Collingdale.
	8 8	ommercial properties in Collingdale.
vo. Council discussion	on The inspections of dinance for C	ommerciai properties in Coninguaic.

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1. Motion to Accept Meeting Minutes from January 2nd 2024 **Motion: Second:** Approved: Y/N

- 2. Update on Borough Manager Search from Borough Manager Search Committee members.
- 3. Council discussion on 902 Grant for Leaf Collector replacement.
- 4. Motion to Authorize the Borough Solicitor to draft an Open Burning Ordinance that is similar Alan Borough.

Motion: Second: Approved: Y/N

- 5. 2024 Road Program Safety and Traffic Calming Initiatives Discussion
- 6. Pusey Ave. Park: Basketball Court Renovation Project Discussion

Motion to Adjourn the Meeting:

Second: Motion:

Adjournment.